

Steps to follow for Parent Portal access

1. Kindly login into your school website (www.stcharlesembdvt.com).
2. Click on **Parent Portal**



3. After clicking Parent Portal, you will find login page.

ADDON

School Management Software

St. Charles English High School

New Town, Bhadravathi - 577301

The image shows the login page for the ADDON School Management Software. At the top center is the school's crest. Below the crest are two input fields: "Username" and "Password". At the bottom of the form is a blue button labeled "Login".

- You need to **login with the Username and Password** which has been sent to your mobile.
- You are forced to **change the Username and Password** while first login

One Time Registration

Enter New Username

Enter Old Password

Enter New Password

Retype New Password

- After submitting new login details, you will find the following page where you need to click **Fee** tab and Select **Term** and click **Pay Now**

St. Charles English High School
New Town, Bhadravathi - 577301

Charles

Charles

Profile

SMS

Fees

Charles - [I - A]

Father Name

Mobile No

Email ID

#	Terms	Amount	Concession	fine	Paid Amount	Due
<input checked="" type="checkbox"/>	School Fee - I TERM (Primary)	8520.00	0	0	0	8520
<input type="checkbox"/>	School Fee - II Term (Primary)	5500.00	0	0	0	5500

Total Amount : Rs. 8520.00

7. Click **Confirm**

The screenshot shows the user interface for St. Charles English High School. At the top, there is a blue header with the school's name and logo on the left, and a user profile icon labeled 'Charles' on the right. Below the header, there are navigation icons for 'Profile', 'SMS', and 'Fees'. The main content area is titled 'Verify Payment Details' and contains the following information:

Name : Charles (I - A) Email : adrian@gmail.com
Father Name : Adrian Mobile : 7829687074

S.No	Terms	Amount	Concession	fine	Paid Amount	Due
1	School Fee - I TERM (Primary)	8520	0	0	0	8520

At the bottom of the details section, there is an 'Edit' button on the left and a 'Confirm Rs. 8520.00' button on the right.

8. After clicking Confirm, you will find the following page where you need to **select Credit/Debit Card or Netbanking**

The screenshot shows the PayUmoney interface. At the top, there is a green header with a back arrow and the 'PayUmoney' logo. Below this is a large green button labeled 'Login to PayUmoney'. In the center, the text 'OR' is displayed above the heading 'Select Payment Mode'. There are two options listed with right-pointing chevrons: 'Credit/Debit Card' and 'Netbanking'. At the bottom, there are logos for MasterCard SecureCode, Verified by VISA, SECURED BY PayU, and AMERICAN EXPRESS SafeKey. The footer contains the text '© 2016 PayUMoney. All rights reserved'.

9. If you select Credit/Debit Card, then you will get the following page where you need to fill the required details as shown

Net Payable Amount

₹ 8,520.00


Enter Card Details

Card Number
XXXX XXXX XXXX XXXX

Expiry Date MM / YY CVV XXX

Email
adrian@gmail.com

Phone
7829687074

 **PAY ₹ 8,520.00**

By paying you agree to our [T&C](#) and [Privacy Policy](#)

10. If you select Net banking, you will get the following page and select your account holding bank and proceed to pay


Pay to ALLARD EDUCAT...
Convenience Fee


₹ 8,520.00
₹ 46.00

Net Payable Amount

₹ 8,566.00

Select Bank

 SBI  KotB  AndB

 BoI  BoMH  CSB

Other banking options
SELECT BANK

Email
adrian@gmail.com

Phone
7829687074

 **PAY ₹ 8,566.00**

11. From then, follow the banking procedure to complete the payment.